

PART-TIME KITCHEN ASSISTANT

Department: Food Services

Status: Part-Time

Hours: 0-19 Hours/Week

The Royal Winnipeg Ballet is committed to an inclusive and diverse environment that values, respects and supports all individuals. We aim to have a workforce representative of the diversity within our community, and welcome and encourage applicants from various backgrounds including women, Indigenous people, racialized people, disabled people, people of all sexual and gender identities and others who may contribute to further diversification endeavors.

SUMMARY STATEMENT

The Kitchen Assistant supports all aspects of food service, including cleaning and sanitization, within the dining hall and eating areas of RWB student housing. This position operates in adherence with COVID-19 food service requirements.

DUTIES AND RESPONSIBILITIES

- Clean and sanitize food service stations, equipment, serving utensils, and dishes.
- Serve prepared food.
- Light prep duty as required.
- Deliver food and equipment to and from kitchen/catering company and dining hall to prepare for presentation.
- Maintain hot wells, salad bar, and to-go food stations, ensuring they are rinsed and sanitized.
- Receive and store food, supplies, equipment, and utensils in designated areas.
- Support Head Chef with inventory tracking and ordering.
- Maintain cleanliness of dining and eating areas, ensuring the highest standards.
- General supervision of dining hall and eating areas; clear and clean tables, and respond to requests, forwarding all relevant student and staff feedback to Head Chef.
- Take out garbage and recycling.
- Sweep and mop floor.
- Other duties as assigned.

WORKING CONDITIONS

This position works in traditional and non-traditional dining halls and eating areas and requires standing for long periods of time, lifting boxes and containers weighing up to 22 KG (50lbs), and working with commercial style equipment. The Kitchen Assistant is required to wear an apron, hairnet or alternative suitable head cover, long pants and closed toed shoes with stockings. Masks and latex gloves are also required and will be provided. This position primarily works weekdays, however flexibility to work evenings and weekends may be required.

EDUCATION AND QUALIFICATIONS

- Manitoba Food Handler Certificate or equivalent, or willingness to obtain.
- Previous work-related experience preferred.
- Knowledge in Childhood/Athletic Nutrition an asset.
- Basic computer skills and knowledgeable of various computer programs.
- First Aid certification preferred.
- Clear Child Abuse Registry Check and Criminal Background Check.

SKILLS AND SPECIFICATIONS

- Effective time management skills.
- Ability to follow direction and take initiative.

APPLICATION INSTRUCTIONS

If you are qualified for this position, please apply to **People Services** at peopleservices@rwb.org. Candidates must submit a cover letter that showcases your personality and fit for the role and resume. We thank all applicants for their interest; however only those selected for an interview will be contacted.

The Royal Winnipeg Ballet is committed to providing accessible employment while ensuring our recruitment process is barrier free. Accommodations are available upon request for candidates participating in all aspects of the assessment and selection process. Requests for accommodation can be sent to peopleservices@rwb.org.

Closing Date: Open until filled.

As part of the Royal Winnipeg Ballet hiring process, successful candidates will be required to provide proof of full COVID-19 vaccination and submit a satisfactory Criminal Background Check and Child Abuse Registry Check.